

# Orangeville Agricultural Society-Board of Directors Meeting – Monday, November 7<sup>th</sup>, 2016

**Location:** Birch Room of the Orangeville Agricultural Society

**In Attendance: Executive:** Donna Henderson-President, Gord Gallagher-Vice President

**Directors:** Linda Reed, Kenn Manzerolle, Gord Archer, Jenn Arnold, Harold Speers, Lavern Trimble, Lucas Grit,

**Secretary:** (*Linda Reed taking minutes, Kate transcribing*)

**Manager/Treasurer:** Kate Laing

**Regrets:** *None*

**Absent:**

**Members:** John Rayburn, Keith McKibbon, Patrick Harris

**Guests:** *None*

		MOTIONS	FOLLOW-UP
<b>Call to order</b>	Meeting called to order at 7:01pm by President Donna Henderson.		
<b>Additions to the Agenda</b>		Motion to accept the agenda by Kenn Manzerolle, seconded by Harold Speers. Carried.	
<b>Adoption of the Minutes</b>		Motion to adopt the October 3 <sup>rd</sup> minutes by Gord Archer, seconded by Lucas Grit. Carried.	
<b>Business Arising from Agenda</b>	<ul style="list-style-type: none"> <li>• Safety Committee has two members, still looking for one more</li> <li>• WSIB clearances by all contractors to be confirmed, Kate to discuss requirements with Kim Lawson</li> <li>• HR Committee confirmed</li> </ul>		
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>• <i>None</i></li> </ul>		
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>• Clarification by members regarding several highlighted items on the September 2016 Income Statement</li> </ul>	Motion to adopt the September 2016 Treasurer's Report by Gord Archer, seconded by Kenn Manzerolle. Carried.	
<b>Manager's Report</b>	<ul style="list-style-type: none"> <li>• Discussion regarding the transfer of the Lottery Trust accounts from BMO to Meridian, motion required.</li> <li>• Kubota Sponsorship contract, at the half-way point</li> <li>• Cleaning contractors have requested and extra key</li> <li>• Decline in winter rental hours, office will be closed from December 21<sup>st</sup> to January 2<sup>nd</sup>, 2017. Reduced hours until January 9<sup>th</sup>, 2017.</li> <li>• Official layoff date for Groundsperson will be December 5<sup>th</sup>, 2016</li> <li>• Winter Riding, previous regular client not returning, 2017 WR rate will be \$20/hour/person</li> <li>• Snow tender was awarded to LG Construction. Confirmation of WSIB clearances to be discussed between Kim, Kate and Jen</li> </ul>	Motion to move the Lottery Trust accounts to Meridian Credit Union by Harold Speers, seconded by Lucas Grit. Carried.	Volunteer requirements during staff layoff to be provided by the Manager at the December 5 <sup>th</sup> meeting

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<b>Committee Reports</b>	<ul style="list-style-type: none"> <li>• Property: 2016 Pre-Winter Inspection complete               <ul style="list-style-type: none"> <li>○ Doors leading to North alcove to be repaired</li> <li>○ Coverall and Barn flooring to be brought up around the doors</li> <li>○ More Fair Display Bleachers required, must go in covered storage</li> <li>○ Chairs and Tables to be inspected over the winter</li> <li>○ Ring 3 post to be replaced</li> <li>○ Long-term planning for Oak Room floor</li> <li>○ Table carts</li> <li>○ Flat wagons to be serviced</li> </ul> </li> <li>• Fair: Next Meeting is January 12<sup>th</sup>, 2017               <ul style="list-style-type: none"> <li>○ Light Horse show – potential show in conjunction with Heavy</li> <li>○ Holstein show costs, and information request, “youth” numbers</li> <li>○ Discussion regarding moving Beer Tents and Food Court</li> <li>○ Theme for 2017 is “Bushels of Fun”</li> </ul> </li> </ul>	<p style="text-align: center;">Motion to decrease the Holstein Show budget in 2017 by Harold Speers, seconded by Lavern Trimble. Carried.</p>	<p>Volunteers required for Table and Chair inspection over winter</p>
<b>Business</b>	<ul style="list-style-type: none"> <li>• <i>Member suggestion to look into plastic picnic tables</i></li> <li>• Tri-Board Meeting, November 23<sup>rd</sup> in Dundalk – Harold and Janet Speers will be attending</li> <li>• Fair Coordinator/Secretary position – Hold off on hiring until February 2017</li> <li>• Report by the President regarding the AGM for District 5 OAAS.               <ul style="list-style-type: none"> <li>○ Ambassador mini-competition</li> <li>○ Constitution, Policies and Procedures</li> </ul> </li> <li>• Santa Clause Parade on November 19<sup>th</sup> <ul style="list-style-type: none"> <li>○ Parade Theme: “I still Believe”</li> <li>○ Our float: Country Christmas “I still Believe in Agriculture”</li> <li>○ Truck, pin hitch and lights have been sourced</li> </ul> </li> <li>• Tractor Parade Float – November 25<sup>th</sup> with People mover by L. Grit</li> <li>• Kaycee Gardens Display – Set-up on November 26<sup>th</sup></li> <li>• OAS AGM – January 21<sup>st</sup>, 2017               <ul style="list-style-type: none"> <li>○ Speaker: Laura Ryan, Caterer: Kelly Tovell (\$18/plate)</li> <li>○ Auction to cover caterer cost again this year</li> </ul> </li> <li>• Request for clarification of Responsibilities of roles within the organization, Committee Chairs and Directors</li> <li>• Discussion regarding duplication of costs related to Bookkeeper</li> <li>• Budget Committee to set date to draft 2017 budget</li> <li>• New members: Clarissa Rock, Kyle Cheslock, Colin Mcginty</li> <li>• Fundraiser ideas suggested by a member</li> </ul>		<p>L. Grit to suggest new Horse show, moved to December meeting</p> <p>John Rayburn to bring in old descriptions</p>
<b>Adjournment</b>	<b>Meeting adjourned @ 8:42pm</b>	Motion by Kenn Manzerolle	
<b>Next Meeting</b>	<b>Monday, December 5th @ 7:00pm</b>		

President: *Donna Henderson*      *November 7<sup>th</sup>, 2016*

Secretary: \_\_\_\_\_