

Orangeville Agricultural Society-Board of Directors Meeting – Monday, December 5th, 2016

Location: Birch Room of the Orangeville Agricultural Society

In Attendance: Executive: Donna Henderson-President, Gord Gallagher-Vice President

Directors: Linda Reed, Kenn Manzerolle, Gord Archer, Jenn Arnold, Harold Speers, Lavern Trimble, Lucas Grit,

Secretary: (*Kenn Manzerolle taking minutes, Donna transcribing*)

Manager/Treasurer: Kate Laing

Regrets: *None*

Absent:

Members: John Rayburn, Patrick Harris, Wes Thompson, Erin Henderson

Guests: *None*

		MOTIONS	FOLLOW-UP
Call to order	Meeting called to order at 7:01pm by President Donna Henderson.		
Additions to the Agenda	<ul style="list-style-type: none"> Duplication of roles Review of roles for cleaning staff 	Motion to accept the agenda by Lavern Trimble, seconded by Linda Reed. Carried.	
Adoption of the Minutes		Motion to adopt the November 7 th minutes by Lucas Grit, seconded by Harold Speers. Carried.	
Business Arising from Agenda	<ul style="list-style-type: none"> Potential Horse show in Jan or Feb; needing 38 stalls, big indoor ring and overnight stabling Donna has the book of current roles of Directors 		Kate will create a quote and Lucas will talk to client. There needs to be a section created for Committees' roles.
Correspondence	<ul style="list-style-type: none"> Ron Monroe. A former Director passed away and condolences were sent to the family. An appreciation letter from the "Guy Fawkes" organizer was presented. Salvation Army asking for a donation for "Christmas Miracle" Campaign 		
Treasurer's Report	<ul style="list-style-type: none"> Facility Revenue is down by 84% over the budgeted amount and Fair Revenue is up by 21% over the budgeted amount On Dec 14th Gerry Bowler will be reviewing the Review Engagement for the year 2016 after all the financial reports and bank statements are included. Kim and Kate will work with Gerry at that time. It is hoped to have the Proposed Budget for 2017 for the January Meeting of the Board 	Motion to adopt the October 2016 Treasurer's Report by Gord Gallagher, seconded by Lavern Trimble. Carried.	
Manager's Report	<ul style="list-style-type: none"> No volunteers are needed in December. Sat, Jan 21st is Dog Pack Agility; Help is needed in the ring for Jan 18th to prepare. OAS Office will be closed from Dec.21st until January 3rd. January 3, 4, 5 and will be mornings only. Then on January 9th full office hours will resume. There is a needed increase in the cell phone allotment for the Manager from \$60 to \$65. 		

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Committee Reports	<ul style="list-style-type: none"> • Property: Chairs and Tables to be inspected over the winter • Budget: The first draft will be presented to the Board at the January meeting Partnership: Committee has met to review the process. Only sponsors of \$100 or more are included in the book. Patrick will visit potential sponsors he knows. Karen McClellan is preparing the book for printing. HR Reporting: Donna will discuss with the committee how items can be brought from the Board and to the Committee. 		Gord Gallagher and Patrick Harris will inspect and repair the chairs. Kenn Manzerolle will supervise the cleaning and repairing of the tables. Once a date is decided an email will go out to the volunteers.
Business	<ul style="list-style-type: none"> • Santa Clause Parade on November 19th • Kaycee Gardens Display – Was set-up on November 26th, tear down on January 2nd, 2017 • • OAS AGM – January 21st, 2017 <ul style="list-style-type: none"> ○ Speaker: Laura Ryan, Caterer: Katered by Kelly ○ Auction to cover caterer cost again this year ○ Discussion of Directors continuing • Discussion regarding duplication of costs related to Bookkeeper • New members: Kerry Laing-approved • OAAS Convention – Nicole should attend • Solar Power Network discussion. Mono Council support granted to SPN for future installation at the OAS Event Centre. • Discussion regarding Stat Holiday hours paid in error to employee and retrieved without discussion with employee • Discussion regarding cleanliness provided by the current cleaners. In camera discussion regarding actions to be taken 	Motion by Jen Arnold, seconded by Lavern Trimble that Patrick be reimbursed \$143.00 for expenses incurred by Parade	<p>Ambassador duties for December 26th are not required</p> <p>Donna to follow up to confirm if Nicole is able to attend</p> <p>Donna to contact Mono Council and have approval rescinded</p>
Adjournment	Meeting adjourned @ 8:42pm	Motion by Gord Archer	
Next Meeting	Monday, January 9th @ 7:00pm		

President: Donna Henderson January 9th, 2017 Secretary: _____