

# Orangeville Agricultural Society-Board of Directors Meeting – Monday, March 7<sup>th</sup>, 2017

**Location:** Birch Room of the Orangeville Agricultural Society

**In Attendance: Executive:** Jim Orton - President

**Directors:** Gord Archer, Jen Arnold, Harold Speers, Lavern Trimble, Lucas Grit, Patrick Harris, Don Hawkins, Linda Reed

**Secretary:** Gisele Arseneau

**Manager/Treasurer:** Kate Laing

**Members:** Keith McKibbon, , Karen McClellan, Erin Henderson, Wes Thompson

**Guests:**

		MOTIONS	FOLLOW-UP
<b>Call to order</b>	Meeting called to order at 7:01pm by President Jim Orton.		
<b>Additions to the Agenda</b>	<ul style="list-style-type: none"> <li>Accessibility Parking added to Agenda by Keith McKibbon</li> <li>Members would also like to speak to Jim and Don regarding fundraising ideas</li> </ul>	Motion to accept the agenda by Lucas Grit, seconded by Don Hawkins. Carried	
<b>Adoption of the Minutes</b>	<ul style="list-style-type: none"> <li>Confirmation that the Bookkeeper Role discussion was included in the Minutes from the previous meeting</li> </ul>	Motion to adopt the February 6 <sup>th</sup> , 2017 minutes by Don Hawkins, seconded by Gord Archer. Carried.	
<b>Business Arising from Agenda</b>	<ul style="list-style-type: none"> <li>Introduction to Gisele Arseneau, new Fair Coordinator/Office Administrator, Office hours to be determined. She will make herself available to the heads of committees.</li> </ul>		
	<ul style="list-style-type: none"> <li>Lions Club Home and Garden Show - \$33.90 cost for the show</li> </ul>		Kate to issue cheque, confirm booth
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>None</li> </ul>		
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>Treasurer's Report (up to January 31<sup>st</sup>, 2017) reviewed</li> </ul>	Motion to adopt the January 2017 Treasurer's Report by Don Hawkins, seconded by Patrick Harris. Carried.	
	<ul style="list-style-type: none"> <li>Discussion regarding internal (accounting system) discrepancy in Accounts Receivable between Aged Customer Report and the Accounts Receivable line in the Balance Sheet.</li> </ul>		Error to be fixed between Jen Arnold and Kate Laing
	<ul style="list-style-type: none"> <li>Discussion regarding error in recording Director's Liability Insurance. Recorded as pre-paid for 3 years, when it was actually only one year's fee</li> </ul>		Kate and Jen to fix this error as well
<b>Manager's Report</b>	<ul style="list-style-type: none"> <li>Discussion regarding costing for students, University students cost approximately \$4865.21 over 17 weeks, and High School students approximately \$1532.84 over 9.5 weeks</li> </ul>		
	<ul style="list-style-type: none"> <li>Barn floor to be repaired between the OBHA show and the Lions Club Home and Garden Show</li> </ul>		Lucas to get a quote from John Woods, Kate to get a quote from Gord Rayburn
	<ul style="list-style-type: none"> <li>Request to metal detect on the property</li> </ul>		Request to be denied
	<ul style="list-style-type: none"> <li>Wes and Kate must have "Working at Heights" Training. ASK Mechanical and others may join to offset costs</li> </ul>		Add to next newsletter to determine who would like to take this training.
	<ul style="list-style-type: none"> <li>Grants information - Submitted: County of Dufferin (12/30/16) \$3000 RECEIVED, Canada Summer Jobs (01/19/17), OMAFRA (01/30/17), Dufferin Federation of Ag (due immediately)</li> </ul>		

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<b>Committee Reports</b>	<ul style="list-style-type: none"> <li>Fair Committee: Follow up on meeting of February 16<sup>th</sup></li> </ul>		NEXT FAIR MEETING: Thursday, March 23rd
	<ul style="list-style-type: none"> <li>Homecraft Committee – Positions and Volunteer Info, Book in progress, Meeting with the Banner planned</li> </ul>		Karen or Elspeth to advise what positions will need to be filled by volunteers
	<ul style="list-style-type: none"> <li>Ag Ed Committee – we have over 500 kids scheduled. Set up on April 10<sup>th</sup>, with schools visiting on April 11<sup>th</sup> and 12<sup>th</sup></li> </ul>		
	<ul style="list-style-type: none"> <li>Social Media Committee. Patrick gave a PowerPoint presentation with a brief overview of FaceBook, Twitter and Instagram, with help from Erin Henderson</li> </ul>		Patrick to provide a report on the benefits and the details of how this would be accomplished
<b>Further Business</b>	<ul style="list-style-type: none"> <li>There was discussion regarding addition deposits to the Quilt lottery fund that were not associated with lottery sales. This was brought to our attention by OLG's representative with the Town of Mono. It was also stated that the funds raised must be used, rather than stockpiled. Multiple suggestions were made, further discussion required.</li> </ul>		These funds must be separated from the Lottery proceeds
	<ul style="list-style-type: none"> <li>Accessibility signs need to be replaced after winter loss. Additional signs are requested by a member to be added to our overflow parking spaces.</li> </ul>		Request for keys must be approved by the Board, but all keys from prior members have been retrieved
	<ul style="list-style-type: none"> <li>Fundraising – Mr. McKibbon would like to further discuss Fundraising with Jim Orton and Don Hawkins</li> </ul>		
	<ul style="list-style-type: none"> <li>Maintenance Contracts</li> </ul>		Deferred to April 3 <sup>rd</sup> Board Meeting
	<ul style="list-style-type: none"> <li>New members: None</li> </ul>		
<b>In Camera</b>	<b>Meeting into in camera at 8:15pm</b>		
<b>Adjournment</b>	<b>Meeting adjourned @ 9:17pm</b>	Motion by Jen Arnold	
<b>Next Meeting</b>	<b>Monday, April 3<sup>rd</sup>, 2017 @ 7:00pm</b>		

President: Jim Orton

Secretary: \_\_\_\_\_