



ORANGEVILLE AGRICULTURAL SOCIETY
ORANGEVILLE FAIR 2019 – AUGUST 30th - SEPTEMBER 1st, 2019
APPLICATION FOR SPACE - *NOT FOR PROFIT EXHIBITOR*

The exhibitor space for 2019 is an 8-foot table, open to public access on front only.

8 foot table top EXHIBITOR SPACE @ \$100.00 per space	x _____	\$ _____
ELECTRICAL SUPPLY @\$10.00 per space		\$ _____
HST #R126704162		13% HST \$ _____
TOTAL COST OF BOOTH APPLICATION		\$ _____

Payment in full must accompany the application. Post-dated cheques must be dated prior to July 29, 2019

A CERTIFICATE OF INSURANCE MUST ACCOMPANY THE APPLICATION SHOWING LOSS PAYABLE TO THE ORANGEVILLE AGRICULTURAL SOCIETY.

Please indicate your product or service: _____

Applicants name: _____

Business Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone#: _____ Fax#: _____ Cell#: _____

E-mail: _____

Declaration: I / We have read and agree to all terms and conditions as laid out in the '2019 Contract Rules', the 'Exhibitor Regulations', the 'Fire Regulations' and the 'Emergency Procedures' that were provided to us.

AUTHORIZED SIGNATURE _____

DATE _____

Receipt / passes / booth location will be provided, at time of set-up, on August 29th, 2019
Please make cheque payable to:
Orangeville Agricultural Society

Booth space will only be reserved with completed application and fees paid in full.

Mail completed application & payment to:
Orangeville Agricultural Society
247090 Five Sideroad
Mono, Ontario L9W 6K5

Phone: 519. 942.9597

www.oaseventcentre.ca

Fax: 519 942.8761

Payment Option: Certified cheque ___

E-Transfer: admin@oaseventcentre.ca _____

Office use only: Date received: _____ Contract #: _____ # Gate Passes: _____ Parking Pass: _____

2019 CONTRACT RULES - INSIDE EXHIBITORS AND VENDORS

1. The Exhibitor agrees to abide by all rules as detailed here by the Orangeville Agricultural Society. Acceptance of any vendor is at the final discretion of the Chairperson.
2. **Hold Harmless Agreement:** I, the lessee, agree that I will indemnify and Hold Harmless the Orangeville Agricultural Society and its members, agents and employees from any claims, demands, losses, costs, damages, actions, suits or proceedings, by any party which may result from any act or actions or operations performed by me or my agents, employees, servants, or anyone for whose acts I/ they may be held liable.
3. By signing the attached application for an 'Inside Vendor' booth you will be considered to have read and agreed to these 'Contract Rules'.
4. For new vendors, a photograph or a detailed description of your booth must accompany the 2019 application.
5. Tents are not permitted in the Exhibition Hall. Canopies may be allowed if they are approved, in advance, by the Chairperson. Please refer to the O.A.S. Regulations.
6. The vendor agrees that displays and product sales will be allowed only within the agreed space provided, not in the aisles.
7. The Vendor is liable for any damage to floors, walls and standard booth equipment belonging to the O.A.S., as well as that of other Vendors. No tape, staples etc may be used on furniture, i.e. tables rented from the Society.
8. If the Vendor fails to comply with any of the terms of this Agreement, all the rights of the Vendor will be terminated. Any payment made by the Vendor on account will be retained by The Orangeville Agricultural Society as liquidated damages for breach of contract.
9. Booths must be maintained and manned by the Vendor, using qualified staff, during the operating hours of the Fall Fair.

Set-up is on Thursday, August 29th from 5pm-8pm or Friday, August 30th from 8:00am to noon. Removal may not start before 7:00pm on Sunday September 1.

Exhibits will be open:	Friday	3:00 pm to 9:00 pm
	Saturday	9:00 am to 8:00 pm
	Sunday	9:00 am to 7:00 pm

All electrical equipment and connections must conform to Hydro One and CSA Approved Standards. Electrical hook up is to 110 volt, 15 amp outlets. Vendor will provide their own extension cords. Any vendor who has a refrigeration or freezer unit will be charged \$25.00 for the weekend, in addition to the \$35 cost that applies to all vendors.

10. Application and payment in full must be received by July 26, 2019. If either are received after that time, then a \$25 late fee will be applied.
11. Security staff will be on duty Thursday, Friday and Saturday nights. Vendors should take all necessary precautions to protect their own property.
12. Vendors are requested to supply their own table(s) whenever possible. A limited number of 8 ft. tables are available for \$10.00 per table for the weekend, but they must be requested before August 1st. Chairs must be provided by the vendor and are not available for rental.
13. No smoking is permitted in any of the Orangeville Agricultural Society buildings.
14. A maximum of four wristbands will be supplied to each Vendor at set up time. They are good for the whole weekend. Extra day passes may be purchased for \$6.00 each, please indicate the number required on your application. Lost or misplaced wristbands or passes cannot be re-issued.
15. NSF cheques will be charged at the rate of \$35.00 per cheque.
16. All vendors must report to the main office to receive their concession package and office staff will confirm that all documents and funds are in place. Vendors will not be allowed to set up a concession without consent of a committee member.
17. Your space at the Fair will be guaranteed, NOT YOUR LOCATION, upon receiving the signed agreement, full payment and a copy of your insurance for the concession space by the specified date on the attached application.