



**ORANGEVILLE AGRICULTURAL SOCIETY
ORANGEVILLE FAIR – AUGUST 30th-SEPTEMBER 1st , 2019
APPLICATION-OUTSIDE VENDOR NON-FOOD**

The minimum frontage is 10 feet, with potential additions in multiples of 10 feet.

OUTSIDE VENDORS	_____ feet of frontage @ \$21.00 per foot	\$ _____
15A-110v ELECTRICITY SUPPLY	@ \$65.00 per receptacle	\$ _____
30A-220v ELECTRICITY SUPPLY	@ \$155.00 per receptacle	\$ _____
(30A hydro is available on first come first serve basis as there is limited availability)		
Additional vendor day passes	_____ @ \$6.00	\$ _____
Late Fee (payment to be made by August 15, 2019)	@ \$50.00 per booth	\$ _____
G.S.T. # R126704162	13%HST	\$ _____
TOTAL COST OF BOOTH APPLICATION		\$ _____
<i>Payment in full must accompany the application.</i>		

A certificate of insurance must accompany the application, by request of the O.A.S. insurers, with a minimum of \$2 million, showing loss payable to the Orangeville Agricultural Society.

Applicants Name: _____

Business Name: _____

Insurance Company: _____

Policy #: _____ Expiry Date: _____

Please indicate your product or service _____

Address: _____

City: _____ Province : _____ Postal Code: _____

Telephone#: _____ Fax#: _____ Cell#: _____

E-Mail: _____

Declaration: I/We have read and agree to all terms and conditions as laid out in the '2019 Contract Rules', the 'Exhibitor Regulations', the 'Fire Regulations' and the 'Emergency Procedures' that were provided to us.

AUTHORIZED SIGNATURE

DATE

**Receipt and booth location will be provided at time of set-up on August 29th and August 30st, 2019.
Please make cheque payable to Orangeville Agricultural Society**

VERBAL COMMITMENTS OR UNPAID APPLICATION FORMS WILL NOT RESERVE BOOTH SPACE!

*Mail completed application & payment to
Orangeville Agricultural Society
247090 Five Sideroad
Mono, Ontario
L9W 6K5*

Phone: 519. 942.9597

www.oaseventcentre.ca

Fax: 519 942.8761

Payment Option: certified cheque _____

E-Transfer: admin@oaseventcentre.ca _____

Office use only: Date received: _____ Contract #: _____ # Gate Passes: _____ Parking Pass: _____



ORANGEVILLE AGRICULTURAL SOCIETY

2019 CONTRACT RULES – OUTSIDE COMMERCIAL VENDORS

1. The Vendor agrees to abide by all rules as detailed here by the Orangeville Agricultural Society. **Acceptance of any vendor is at the final discretion of the Chairperson.**
2. **Hold Harmless Agreement:** I, the lessee, agree that I shall indemnify and Hold Harmless the Orangeville Agricultural Society and its members, agents and employees from any claims, demands, losses, costs, damages, actions, suits or proceedings, by any party which may result from any act or actions or operations performed by me or my agents, employees, servants, or anyone for whose acts I/ they may be held liable.
3. By signing the attached application for 'Outside Vendor' space, you will be considered to have read and agreed to these 'Contract Rules'.
4. Booths must be maintained and manned by the Vendor, using qualified staff, during the operating hours of the Fair. The booth must remain intact until the closing of the Fair on Sunday, September 1, 2019 unless the contract specifies different operating hours.

Set-up is on Thursday, August 29th from 5pm-8pm or Friday, Aug 30th from 8am to noon. Removal may not start before 10 pm on Sunday, September 1.

<u>Inside Exhibit Hall will be open:</u>	Friday	3:00 pm to 9:00 pm
	Saturday	9:00 am to 8:00 pm
	Sunday	9:00 am to 7:00 pm

Outside Vendors should be prepared to stay open until 11 PM.

5. For new vendors, a photograph or detailed description of your booth must accompany the 2019 application for space. The Vendor agrees that displays and product sales will take place only within the space provided, not on the roadway.
6. If the Vendor fails to comply with any of the terms of this Agreement, all the rights of the Vendor will be terminated. Any payment made by the Vendor on account will be retained by The Orangeville Agricultural Society as liquidated damages for breach of contract.
7. If the conduct of, or the type of product being sold by, the Vendor is considered unacceptable by the Chairperson then all the rights of the Vendor will terminate.
8. All electrical equipment and connections must conform to Hydro One and CSA Approved Standards. Electrical hook up is to 110 volt and 220 volt outlets. Vendors will provide their own extension cords.
9. Generators are not permitted without authorization from the Orangeville Agricultural Society.
10. Vendors selling any type of food must comply with all regulations of the Wellington-Dufferin Health Unit. Vendors using propane must comply with provincial propane regulations.
11. Security staff will be on duty Thursday, Friday, and Saturday nights. Vendors should take all necessary precautions to protect their own property.
12. All locations for vendors are at the discretion of the vendor chairperson. Vendors will be directed to their location at set up.
13. The acceptance of any vendor application is at the discretion of the chairperson in charge. Every attempt will be made to have a wide variety of vendors present with minimum duplication.

14. Application and payment in full must be received by August 15, 2019. If either are received after that time, then a \$50 late fee will be applied.
15. A maximum of **four wristbands** will be supplied to each Vendor at set up time. They are good for the whole weekend. **Extra day passes** may be purchased for **\$6.00 each**, please indicate the number required on your application. Lost or misplaced wristbands or passes cannot be re-issued.
16. NSF cheques will be charged at the rate of \$35.00 per cheque.
17. All vendors must report to the main office to receive their concession package and office staff will confirm that all documents and funds are in place. Vendors will not be allowed to set up a concession without consent of a committee member.
18. Your space at the Fair will be guaranteed, **NOT YOUR LOCATION**, upon receiving the signed agreement, full payment, a copy of your insurance for the concession space by the specified date on the attached application and approval by the Chairperson.
19. All vehicles must be removed from inside the fence by noon on Friday. During open hours on Saturday and Sunday vehicles are **NOT** permitted inside the fence without express permission of the vendor chairperson. Exhibitors are to park in the Exhibitors parking area. If you need to re-supply your booth you must provide a dolly or cart to move the material. For large items, arrangements should be made with the Chairperson.
20. **Garbage:** The OAS strives to reduce garbage by recycling as much as possible. All cardboard boxes need to be flattened and placed in designated recycling containers. You may either provide your own containers for recycling, rent one from OAS for \$5, or take your cardboard back out with you. Under no circumstances should cardboard be put in garbage receptacles. OAS will provide recycling receptacles for recyclable glass or plastic food containers.