

Orangeville Agricultural Society-Board of Directors Meeting-Monday April 7th, 2014

Location: Board Room of the Orangeville Agricultural Society

In Attendance: Executive: Donna Henderson-President, James Orton-1st Vice President, Don Hawkins-2nd Vice President, Peter King-Past President

Directors: Glenn Holmes, Lavern Trimble, John Rayburn, Gord Gallagher, Gord Archer, Allan Hill, Lucas Grit

Secretary: Krystal Martin **Manager:** Kate Laing **Treasurer:** Joy Trimble

Regrets: Ron Munro, Linda Reed **Absent:**

Members: Wes Thompson **Guests:** Elaine Capes, Mark Nicols

		MOTIONS	FOLLOW-UP
Call to order	Meeting called to order at 7:00 pm by President Donna Henderson.		
Guest Speakers	Guest speakers Elaine Capes and Mark Nicols came to speak about their event being held at the facility, the Hockley Antiques & Automotive Fair. They will be holding two events at our facility this year and will have charitable aspects as part of their event. HAAF would like to help raise our profile by cumulative press coverage of 1 million distribution circulation leading up to and post event in local and regional print as well as inclusion in their radio spot program. They are looking to help us raise our profile as a non equestrian/non agricultural event centre. The HAAF are looking for a contract reduction of \$2500 per event in addition to volunteers.	Motion by Peter King to agree to a contract discount of \$1250, in addition to the 15% reduction already received, per invoice, as sponsorship. The client is responsible for staffing and items they require. We will help with volunteer requests. Seconded by James Orton-carried.	
Additions to the Agenda	Livestock Show, Truck & Tractor Pull, ATM's	Motion to accept the agenda with additions by James Orton, seconded by John Rayburn-carried.	
Adoption of the Minutes	Amend to include Don Hawkins as present.	Motion to adopt the February minutes as amended by Don Hawkins, seconded by Lucas Grit-carried.	
Business Arising from Minutes	None.		
Correspondence	Donna Henderson sent card on behalf of the OAS to the Belrose family, Harold & Janet Speers and the spouse of a previous Home Craft judge, Jean Phillips. Donna Henderson received a call from Adam Thompson asking to invite all who are interested to the play at the Orangeville Theatre that he will be part of. The play is April 16 & 17 and tickets are \$10.		
Treasurer's Report	The Grounds Maintenance line is higher due to snow removal this year. The Garden Tractor Pull budget line cannot be added until the completion of this fiscal year (October 31). There was discussion on revisiting the motion of rebalancing the budget. We have picked up several new clients and the income should reflect this. There was a discussion on why HST appears on the budget. HST is not	Motion by Joy Trimble to adopt the Treasurer's Report, seconded by Peter King-carried.	The Facility Manager to review the bookings and suggest a realistic income budget for the May meeting.

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	a complete 'wash' at the end of the year. The Facility Manager to look into HST payable further.		
Secretary's Report	None.		
Manager's Report	<p>There were concerns expressed by visitors about the lack of an ATM. ATMs are responsibility of the client as we are unable to secure a machine that we would not lose money on.</p> <p>The coverall ventilation hardware has been installed. The electrical portion will be completed by April 10. There was discussion on whether this will correct the issue. Stalls will also be installed differently for the current client in hopes that this helps the condensation issue as well. There was discussion on using the metal pens versus the wooden pens.</p> <p>The CVC total payable for reforestation is \$861.18.</p> <p>A large client has asked for the ability to park a large trailer to use as storage on the facility, location to be determined by us. All present did not see an issue with this.</p> <p>The Manager has received one call about the noise during the Can Am evening show.</p> <p>The facility received a visit from the Ministry of Labour on April 1. The visit was prompted by an anonymous complaint about blocked emergency exits, guardrails absent on bleachers and tractor safety. The Ministry of Labour did not issue any orders nor did they raise any issues. Our duty as a good employer is to protect our employees from unfounded complaints, undisclosed complaints and harassment.</p> <p>Volunteers are required for:</p> <p>April 22-stall set up</p> <p>April 24-ring packing and set up</p> <p>May 2, after 9pm-tear down and set up of a show crossover.</p> <p>May 13-horse show set up.</p> <p>May 16-19 for ring maintenance during a horse show.</p> <p>We are waiting for the information on the Town of Orangeville and Canada Summer Jobs grants. The Facility Manager is recommending hiring two summer students. A volunteer committee needs to be struck for job applicant interviews. James Orton volunteered to be part of this committee.</p> <p>The Facility Manager expressed her thanks to Glenn Holmes, John Rayburn and Lavern Trimble for volunteering over several days in the cold, wet, miserable weather.</p>	<p>Motion by James Orton to proceed with the CVC reforestation plan.</p> <p>Seconded by Don Hawkins-carried.</p>	<p>Don Hawkins will pursue these complaints as part of the freedom of information act. Anything further to be referred to Don Hawkins.</p>
Committee Reports	Lottery -James Orton thanked all who have sold tickets for		

	<p>the RTV Lottery. To date, almost 200 tickets have been sold. Our expenses are approximately \$750 + the cost of the RTV. The Secretary will work on a schedule to email out with a list of events that we would like to sell tickets at. Glenn Holmes asked that if volunteers are selling tickets at an event where there is admission charge, that the volunteers will be admitted at no charge. This issue will be corrected for future lottery selling.</p> <p>The Quilt Lottery has sold \$278 worth of tickets to date. There was discussion on the location of the booth for the Lions Home & Garden show and how it was not a well attended area.</p> <p>Property-Nothing to report on the future covered walkway. This past week a barn door spring and rod shattered, causing the door to crash down. Currently the door is unusable but has been evaluated by Borel Doors. The Facility Manager suggested that the future plan should include automating the roll up doors for safety.</p> <p>Partnership-The Partnership books are now available.</p> <p>Fair-Historically, there has always been a pre-Fair meeting in April. Both Donna Henderson and Krystal Martin are recommending that this meeting is not needed at this time, as Fair plans are well underway. The next pre-Fair meeting will be held in June.</p> <p>Livestock-There has been a livestock meeting and a horse group meeting. There was some concern with the prize money payouts for the Heavy Horse Pull and it was decided that the payout in the case of rainout will only be \$90/team. Concern was expressed about only providing payouts for weather cancellation for one horse class and not other events during the Fair. We also need consistency on which judges we pay for.</p> <p>This year we will only offer ribbons to third place for livestock classes where we currently offer ribbons. Youth classes will not change. A ribbon recycle box will be provided for competitors in the barns. Some livestock sections will reduce to ribbons only to meet their 10% decrease.</p> <p>Truck & Tractor Pull-The OTTPA indicated that we could not have a sanctioned pull if we charged gate admission to a puller and one helper. The suggestion is if a puller asks for reimbursement of gate admission, they would be refunded but would be charged a \$20 hook fee. All present agreed.</p>		
<p>Business</p>	<p>A volunteer list was passed out for Ag Education. Concern was raised about the lawn and walkway</p>		

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	<p>condition. When the frost comes out of the ground, the walkway and gardens should be repaired. John Rayburn has compost for the gardens. No information on tickets for the Caledon Dance. Volunteers will be required to help with set up for the dance on May 2.</p>		
<p>Business Arising from Executive Meeting</p>	<p>Please let the Facility Manager know if you are interested in First Aid training. The cost will be a nominal fee. Leadership is required for the Horse Shoe Pitch competition. All present thought that Sunday would be a good day for the competition. A local dignitary has agreed to be present for the Fair opening ceremonies.</p>		<p>The discussion on Horse Shoe Pitch leadership was tabled to May.</p>
<p>Adjournment</p>	<p>Meeting adjourned @8:43pm.</p>	<p>Motion to adjourn by Lavern Trimble.</p>	
<p>Next Meeting</p>	<p>Monday May 5th, @7:00pm Executive- April 15th @4:30pm.</p>		

President: _____

Secretary: Krystal Martin April 9, 2014.

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