

# Orangeville Agricultural Society-Board of Directors Meeting-Monday July 7<sup>th</sup>, 2014

**Location:** Birch Room of the Orangeville Agricultural Society

**In Attendance: Executive:** Donna Henderson-President, James Orton-1<sup>st</sup> Vice President, Don Hawkins-2<sup>nd</sup> Vice President, Peter King-Past President

**Directors:** Gord Archer, Glenn Holmes, Lavern Trimble, Gord Gallagher, Lucas Grit, John Rayburn, Ron Munro, Linda Reed

**Secretary:** Krystal Martin      **Manager:** Kate Laing      **Treasurer:** Joy Trimble

**Regrets:**                              **Absent:** Allan Hill, Ross Millar

**Members:** Keith McKibbon, Harold Speers, Janet Speers

**Guests:**

		MOTIONS	FOLLOW-UP
<b>Call to order</b>	Meeting called to order at 7:00 pm by President Donna Henderson.		
<b>Additions to the Agenda</b>		Motion to accept the agenda by James Orton, seconded by Don Hawkins-carried.	
<b>Adoption of the Minutes</b>		Motion to adopt the June minutes by Peter King, seconded by Lavern Trimble-carried.	
<b>Business Arising from Minutes</b>	None.		
<b>Correspondence</b>	<p>The <b>OAAS</b> is working together with OMAFRA to obtain GPS coordinates for each fairground in Ontario.</p> <p>An invitation was received to <b>Isabelle and Raymond Bottom's</b> 50<sup>th</sup> anniversary celebration on August 3.</p> <p>An invitation was received from the <b>Town of Caledon</b> for the One Year Countdown Celebration to the Pan Am Games at the Caledon Equestrian Park on July 12.</p> <p>The <b>Canadian Association of Fairs and Exhibitions</b> has opened nominations for Canadian Fair Champions. Please contact the office if you would like to nominate someone.</p> <p>The <b>Dufferin County Relay for Life</b> raised over \$110,000.</p> <p>Thank you to the OAS for providing the perfect venue for their event.</p> <p>A <b>notice of meeting to consider an application for minor variance</b> on Concession 1 EHS PT Lot 4 will be on July 15 @7:30pm at the Town of Mono offices.</p> <p><b>Donna Henderson</b> sent a donation on behalf of the OAS to the Trillium Gift of Life Network in memory of Marjorie Speers.</p>		
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>• There was discussion on expenses and income and how the year to date can be lower than monthly expenses. That is due to how the expenses have been billed back to the client.</li> <li>• There was a question on why the budgeted amount for legal expenses is so high. This is due to unexpected expenses in previous years.</li> <li>• Some lines have shifted on the Long Term Liabilities</li> </ul>	Motion by Joy Trimble to adopt the Treasurer's Report, seconded by James Orton-carried.	

	<p>and Total Liabilities. These will be corrected.</p> <ul style="list-style-type: none"> <li>• The value under Long Term Liabilities is the remaining amount on the loan commitment, not the total of the original commitment.</li> <li>• Currently the Fair income is higher than expenses.</li> <li>• The Facility Manager feels that we are going to come very close to budget for facility income.</li> </ul>		
<b>Secretary's Report</b>	None.		
<b>Manager's Report</b>	<ul style="list-style-type: none"> <li>• June was a very busy month.</li> <li>• We did not receive the Town of Orangeville grant as the Town only provided grants to those who received grants last year. We did not receive a grant last year either.</li> <li>• A request for volunteers was distributed. Help is required: August 5-horse show/car show clean up August 10-11 (overnight)-horse show clean up/set up August 18-19-horse show clean up/set up August 25-horse show clean up</li> <li>• Beginning in September, the Facility Manager will leave the office at 4pm.</li> <li>• A registered letter to a community member has not been claimed for a second time.</li> <li>• There was discussion on clarification on the noise bylaw.</li> </ul>		
<b>Committee Reports</b>	<p><b>Lottery</b>-there is approximately \$4600 in the RTV account with some expenses yet to be paid. The cost is the RTV has not yet been covered. The Quilt Lottery has made \$235 in the past few weeks. Thank you to all who have sold tickets.</p> <p><b>Property</b>-volunteers are required to go over the green bleachers and repair before the Fair.</p> <p><b>Partnership</b>-Partnerships are coming in slowly.</p> <p><b>Finance</b>-The Executive has discussed a wage increase of 2% for both the Facility Manager and the Secretary/Fair Coordinator.</p> <p><b>Fair</b>-There was discussion on an appropriate time for the opening ceremonies for the Fair. All present agreed after the Ambassador competition and before the evening stage entertainment on Friday. This would be at 7pm on the main stage. Gates will open at 8:30am each day. The exhibitor entrance will be monitored accordingly by security. Gates will be monitored but will close at 9pm on Friday and</p>	<p>Motion by James Orton that a 2% pay increase for the Facility Manager and Secretary/Fair Coordinator be effective on the nearest pay period to July 1. Seconded by Peter King-carried.</p>	

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	<p>Sunday and 9:30pm on Saturday. The Fair Coordinator is working on a survey for Fair patrons.</p>		
<b>Business</b>	<ul style="list-style-type: none"> <li>• We have a local company interested in naming rights to the facility. There was discussion on details of a potential contract.</li> <li>• Mailing costs continue to be high. There were suggestions on how to reduce these costs. Some members without email have offered to pick up their mail. Prize books will be placed at local businesses for exhibitors to pick up. The Secretary to look into third class mailing.</li> <li>• We received a feasibility review from Burnside regarding the link between buildings C and D. There was confirmation that all reviews, drawings and costs associated with this project are to come out of the accounts set up for this purpose. Funds will not be borrowed for this project. There was discussion on grading and construction.</li> <li>• A few members attended the meeting about the Craig Pit adjoining the OAS property. There was discussion on what was communicated during this meeting.</li> <li>• A Fair security meeting will be set up within the next week or so.</li> <li>• Donna Henderson thanked Peter King, John Rayburn and Krystal Martin for their part in the Rogers TV program.</li> <li>• We will add a Fair mailing to the Dufferin Arts Council mailing in August. This will go to 400 homes.</li> <li>• Fair car and bag signs are available for those who would like to display them. We will continue with the sign near the hospital again this year.</li> </ul>	<p>Motion by James Orton to proceed with architectural drawings from Burnside. Then construction tenders can be obtained. Seconded by John Rayburn-carried.</p>	
<b>Business Arising from the Executive Meeting</b>	<ul style="list-style-type: none"> <li>• There was a motion in February to not allow the bleachers to leave the property. There was a new motion in May that added terms to bleachers leaving the property. The wording in the June Executive minutes for a suitable donation amount needs to be revised to partnership from rental fee. There was concern that the February and May motions are contradicting. The most current motion supersedes the previous motion.</li> </ul>		
<b>Adjournment</b>	<b>Meeting adjourned @8:43pm.</b>	Motion to adjourn by Don Hawkins.	
<b>Next Meeting</b>	<b>Tuesday August 5<sup>th</sup>, @7:00pm Executive- July 15<sup>th</sup> @4:30pm.</b>		

President: \_\_\_\_\_

Secretary: Krystal Martin July 10, 2014.