

## Orangeville Agricultural Society-Board of Directors Meeting-Monday July 6th 2015

---

**Location:** Birch Room of the Orangeville Agricultural Society

**In Attendance: Executive:** Donna Henderson-President, John Rayburn-Past President, Gord Gallagher-Vice President

**Directors:** Ken Manzerolle, Linda Reed, Lucas Grit

**Secretary:** Laura Radford

**Regrets:** Allan Hill, Lavern Trimble

**Members:** Harold Speers, Jen Arnold, Michelle Milne

**Manager/Treasurer:** Kate Laing

**Absent:** Gordon Archer

**Guests:** Gerry Bowler

		MOTIONS	FOLLOW-UP
<b>Call to order</b>	Meeting called to order at 7:00pm by President Donna Henderson.		
<b>Additions to the Agenda</b>		Motion to accept the agenda by Lucas Grit, seconded by John Rayburn. Carried.	
<b>Presentation</b>	Guest Gerry Bowler discussed his upcoming involvement in the Orangeville Agricultural Society as the new accounting firm responsible for the OAS review engagement editing. It was noted that, should the gross annual income be over \$500 000, it would result in an audit. Gerry noted that he would be interested in sponsoring the Fair, notable in the livestock section.		
<b>Adoption of the Minutes</b>	President Donna Henderson recapped the previous minutes.	Motion to adopt the June 1st minutes by Gord Gallagher, seconded by Lucas Grit. Carried.	
<b>Business Arising from Minutes</b>	None		
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>• Members called to nominate a member for the CAFE Canadian Fair Champion for the OAS Orangeville Fair</li> <li>• A Donation was made to Headwaters Health Care Centre in memory of Nelson Snider</li> <li>• A Thank You was sent from Krystal Martin for the Gift Certificate upon her leaving the OAS office</li> </ul>		
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>• The Treasurer's Report was presented. The Total Revenue versus Total Expense graph was discussed. A list of payables and a year over year comparison were also provided.</li> <li>• It was noted that there was an over-expenditure on line E10 which is to account for the total Bar Expenses, however the total Bar Income on line R29 was also over budget, therefore the expenses were covered</li> <li>• The \$40 000 payment from Area 3 has been received; the payment has been allotted to various debts incurred from the event such as shavings, diesel, etc.</li> <li>• The upcoming payments from clients are already being divided and are expected to be put towards past</li> </ul>		

## Orangeville Agricultural Society-Board of Directors Meeting-Monday July 6th 2015

	<p>expenses</p> <ul style="list-style-type: none"> <li>• The loan process with Meridian is moving forward; It was noted that the lawyers for both parties have taken over 6 weeks to complete their respective responsibilities and there is still paperwork to be done</li> <li>• Rent of \$600 is being paid for the kitchen as well as the hydro and gas costs which is thought to be in the range of \$500-\$1000</li> </ul>	<p>Motion to approve Treasure's Report made by Ken Manzerolle. Seconded by</p>	<p>Donna to follow-up with Meridian and continue with the paperwork</p> <p>Lucas Grit will consult about feasibility surrounding putting a meter to monitor electricity use in the kitchen.</p>
<p><b>Secretary/Fair Co-ordinator's Report</b></p>	<p>None</p>		
<p><b>Manager's Report</b></p>	<ul style="list-style-type: none"> <li>• Equine Canada will be renting the facility from the 9<sup>th</sup> to the 19<sup>th</sup>; The Ram Rodeo will be held on the 11<sup>th</sup> and 12<sup>th</sup>, and a Horse Auction will be held on the 18<sup>th</sup>. All nights in between, movies will be held and bar services are tentatively booked for all events.</li> <li>• Equine Canada is being charged for individual usage of the Event Centre areas. Ticket sales for the events are not confirmed. Music 21 is to be in charge of audio and visual tech for the movie screenings.</li> <li>• Kate will be on vacation from the 19<sup>th</sup>-23<sup>rd</sup> of July</li> <li>• Extra volunteers will be required for weekend horse shows, especially in the month of August</li> <li>• Help is requested on the weekend of the 8<sup>th</sup> and 9<sup>th</sup> -- those who can operate a tractor or RTV are needed</li> <li>• Rental equipment from the Caledon Fair has been returned in the same condition without damage</li> <li>• Log of Hours for sponsored machines has been completed as well as for the new tractor</li> <li>• The steering on the tractor is not in alignment, there is a gas cap missing, and the seal has been lost on one of the tractor tires.</li> <li>• Daily walk-around has been implemented for the equipment</li> <li>• A grant of \$2000 has been received from the Town of Orangeville for the OAS</li> </ul>		
<p><b>Committee Reports</b></p>	<ul style="list-style-type: none"> <li>• Peter King and Donna Henderson are appearing on the local Rogers station every Tuesday, Thursday, and Saturday to host a program called the Orangeville Fair Preview to discuss various events that will be held at the Fair. The program will run for 6 weeks in July and August.</li> <li>• Online Ticket sales are now in effect and being hosted</li> </ul>		

## Orangeville Agricultural Society-Board of Directors Meeting-Monday July 6th 2015

	<p>on the main OAS website</p> <ul style="list-style-type: none"> <li>• A Facebook Page for the Fair is being produced</li> <li>• Posters and Fliers are to be posted during the first week of August; the contract with the town of Orangeville regarding the placement of the Posters is confirmed</li> <li>• A letter from Peter King has been received requesting more extensive involvement from the members of the OAS including attending the meetings and volunteering for events for the Communications Committee</li> <li>• Citrus Dance Academy and Toms Martial Arts are scheduled to hold free performances at the fair</li> <li>• The Truck and Tractor Pit has not yet been dealt with due to poor weather</li> <li>• The Security group for this year's Fair, Lonestar Security, is expected to cost approximately \$4 632 total for around 161 hours at \$24/hour per employee.</li> </ul>		
		<p>Motion made by Lucas Grit to have the Fair Opening at 5:00 so as not to conflict with other events being held. Seconded by Ken Manzerolle. To be discussed further.</p> <p>Motion made by Harold Speers to hire the Lonestar Security for Fair. Seconded by Gord Gallaugher. Carried.</p>	
<b>Business</b>	<ul style="list-style-type: none"> <li>• The Kubota Tractor and RTV have not yet been delivered. The current tractor cannot be sold until the Kubota is delivered as two tractors are required on sight to fulfill outside work duties</li> <li>• New members Michelle Milne, Michael Lindsay, and Christine Pulla, have been accepted into the Society</li> <li>• Garden Cleanup and care suggested to be added to the schedule, notably during potential periods of dry weather in the upcoming weeks</li> <li>• Request made to members to recruit potential on-call workers for the facility as well as new members for the Society</li> </ul>		<p>Board to set conditions of sale of tractor.</p> <p>Kate Laing to inquire about the lending of an alternate tractor to the society until the correct tractor is delivered.</p>
<b>Adjournment</b>	<b>Meeting adjourned @8:42pm.</b>		
<b>In Camera</b>			
<b>Next Meeting</b>	<b>Tuesday, August 4<sup>th</sup> @7:00pm</b>		

President: \_\_\_\_\_

Secretary: Laura Radford July 7<sup>th</sup> 2015