

# Orangeville Agricultural Society-Board of Directors Meeting-Monday March 3<sup>rd</sup>, 2014

**Location:** Board Room of the Orangeville Agricultural Society

**In Attendance: Executive:** Donna Henderson-President, Don Hawkins-2<sup>nd</sup> Vice President

**Directors:** Glenn Holmes, Lavern Trimble, John Rayburn, Ron Munro, Linda Reed, Gord Gallaugher, Gord Archer, Allan Hill, Ross Millar

**Secretary:** Krystal Martin      **Manager:**      **Treasurer:** Joy Trimble

**Regrets:** Peter King, Kate Laing, Lucas Grit      **Absent:**

**Members:** Trish Bus, Keith McKibbon, Harold Speers, Ashley Scarlett

**Guests:**

		MOTIONS	FOLLOW-UP
<b>Call to order</b>	Meeting called to order at 7:00 pm by President Donna Henderson.		
<b>Additions to the Agenda</b>	Truck & Tractor Pull	Motion to accept the agenda with additions by Linda Reed, seconded by Don Hawkins-carried.	
<b>Adoption of the Minutes</b>	Amend to include Lucas Grit as present.	Motion to adopt the February minutes as amended by Lavern Trimble, seconded by Linda Reed-carried.	
<b>Business Arising from Minutes</b>	None.		
<b>Correspondence</b>	None.		
<b>Treasurer's Report</b>	There have been some formatting changes with the new report. Long Term Liabilities and Loan Commitment lines have been added. The Grounds Maintenance line is higher due to snow removal this year. There was a question as to why there is no Garden Tractor Pull budget line.	Motion by Joy Trimble to adopt the Treasurer's Report, seconded by Don Hawkins-carried.	The Treasurer will follow up on adding a Garden Tractor Pull line.
<b>Secretary's Report</b>	None.		
<b>Fair Report</b>	Planning is well underway for the Fair. The Saturday night entertainment has been booked and we are looking into providing children's entertainment. We are also looking at added a yoga demo/class in the absence of zumba this year.		
<b>Manager's Report</b>	As the Manager was absent, the Secretary read the Manager's report. A volunteer sign up schedule was passed around. Volunteers are required for various dates for physical labour. A client has requested the installation of additional ventilation in the coverall to decrease condensation. The client is willing to enter into an agreement where they will pay for the upgrades and we will credit their event for the next five years. We are required to pay for the electrical portion (\$1876.00 + HST). Without these upgrades the client will look for another facility.	Motion by Ron Munro to enter into a contract with the client to install the additional ventilation (quote of \$5222 + tax dated January 22, 2014) in the coverall at the client's expense with terms of a \$1000 credit to be applied for the next 5 years against the client's invoices. The OAS to pay the electrical portion of \$1876 + HST. Amended	

	<p>A new client would like to have a \$2500 credit against their invoice in return for exposure and advertising. We are interested and there was much discussion on this topic and further details of the actual advertising avenues need to be shared.</p> <p>We have decided to go with a full service agreement for pop machines and will no longer have to stock the machines. In exchange we will receive a quarterly dividend. We will also be trading the can machine out for a new bottle machine.</p> <p>There continues to be heating issues in the board room. We are now investigating a split coil in the forced air system.</p> <p>We still need a new mailbox.</p> <p>A decision needs to be made on the damaged eave trough.</p> <p>We have met with CVC regarding reforestation and naturalization initiatives. Consideration has been given to dust control and sound mitigation.</p> <p>We have received grants from the County of Dufferin and OMAFRA. An application was submitted to the Canada Summer Jobs Program. If you know of a student looking for a summer job, have them submit their resume.</p>	<p>to include verification that this installation will correct the issue before proceeding. Seconded by Linda Reed-carried.</p> <p>Motion by John Rayburn to discuss client credit in exchange for advertising. Seconded by Lavern. Further details are required.</p> <p>Motion by Gord Gallagher to table the discussion to the April meeting. Seconded by Glenn Holmes-carried.</p>	<p>The Property Committee to decide on what to do with the damaged eave trough.</p>
<p><b>Committee Reports</b></p>	<p><b>Lottery</b>-There is still one bill to be paid for the G&amp;G lottery. Please sign up to help sell quilt and RTV lottery tickets at the Home &amp; Garden Show.</p> <p><b>Property</b>-Nothing to report on the future covered walkway. It was suggested that quote figures are double checked before proceeding.</p> <p><b>Partnership</b>-A short meeting needs to be held. Once the theme picture is complete, the book can be completed.</p> <p><b>Truck &amp; Tractor Pull</b>-There was a promoters meeting on March 1 where OTTPA was adamant that 1 driver and helper are admitted to the Fair at no charge. Smaller Fairs indicated that they could not afford this. Some Fairs have free admission to drivers and helpers but then charge a hook fee. This is more paperwork for us. The suggestion is to send in the application with the gate admission entry on it, indicating no refund and see what happens.</p>	<p>Motion by Glenn Holmes to continue with our policy of everyone pays gate admission. Seconded by Don Hawkins-carried.</p>	
<p><b>Business</b></p>	<p><b>Ambassador Program</b>-Other Agricultural Societies offer</p>	<p>Motion by Joy Trimble to provide</p>	

<p>an education fund and/or a gift to the senior ambassador at the end of their term. There was discussion on what happens with those ambassadors who have already completed school. The education fund can be used for individual courses as well as post secondary school. The lottery funds are intended for education only. Other funds can be raised via Partnership and fundraising. There was a suggestion to have different committees selling fundraising tickets (i.e RTV) and have a percentage of their sales go back to the committee. This is something to think about for our next lottery.</p> <p><b>Convention Report</b>-Donna Henderson attended the OAAS Convention this year and she found the event to be very informative. She attended many workshops: Home Craft Judges, Insurance Matters, Understanding Your Personal Style and Celebrate Ontario. She also attended round table seminars: Dealing With Pets During the Fair, Grants and Other Sources of Funding and Is Your Ag Society the Volunteer Choice. Ross Millar also attended and thought the experience was valuable. Convention is a wonderful time for networking and exchanging ideas. We should try and send more Directors next year.</p> <p><b>Auditor</b>-We have received one submission for new auditors. If anyone has a suggestion, please forward their information.</p> <p>A <b>Strategic Planning Committee</b> has been created. The committee is comprised of: Gord Gallagher, Ron Munro and Bill Moore. Ross Millar was asked to join the committee and he accepted. The next meeting will be on March 13. The committee plans to work on: Financial Sustainability, Short and Long Term Visions, Analysis/Discussion of the Fair Future and Governance. There will be ongoing communication with the Executive and the Board.</p> <p><b>Ag Education</b> will be April 15 and 16. Volunteers are required on April 14 for set up, as well as the 15 and 16 to help run the days. Allan Hill has created a booklet to hand out to the students. We may need to think about numbers for next year with the opening of a new school.</p> <p>There was discussion on the boiler condition. It has been repaired and the manufacturer has been asked to extend the warranty.</p> <p>A committee needs to be created for the Caledon Dance. Help will be needed to sell tickets as well for set up and take down.</p> <p>It was brought up that the OAS is an emergency shelter</p>	<p>an educational bursary to the senior ambassador in the amount of \$500, starting with the 2014 senior ambassador, at the end of their term. Funds to be taken from the lottery funds. Seconded by Linda Reed-carried.</p>	
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	center. It is up to the county as to when they will utilize our facility in an emergency.		
<b>Business Arising from Executive Meeting</b>	It was decided for the sake of consistency, to have all adults exhibiting in Home Craft to pay the \$5 fee, even if they are an OAS member.		
<b>Adjournment</b>	<b>Meeting adjourned @8:30pm.</b>	Motion to adjourn by Allan Hill.	
<b>Next Meeting</b>	<b>Monday April 7<sup>th</sup>, @7:00pm</b> <b>Executive-March 18<sup>th</sup> @4:30pm.</b>		

President: \_\_\_\_\_

Secretary: Krystal Martin March 6, 2014.