

# Orangeville Agricultural Society-Board of Directors Meeting-Monday May 2<sup>nd</sup> 2016

**Location:** Birch Room of the Orangeville Agricultural Society

**In Attendance: Executive:** Donna Henderson-President, Gord Gallagher-Vice President

**Directors:** Lavern Trimble, Linda Reed, Kenn Manzerolle, Lucas Grit, Harold Speers, Jen Arnold

**Secretary:** Jo Trimble

**Regrets:**

**Members:** Patrick Harris

**Manager/Treasurer:** Kate Laing

**Absent:** Gord Archer

**Guests:**

		MOTIONS	FOLLOW-UP
<b>Call to order</b>	Meeting called to order at 7:00pm by President Donna Henderson.		
<b>Additions to the Agenda</b>	<ul style="list-style-type: none"> <li>Parking Lot</li> </ul>	Motion to accept the agenda by Linda Reed, seconded by Lucas Grit. Carried.	
<b>Adoption of the Minutes</b>	<ul style="list-style-type: none"> <li>Correction to the phrasing of the Landpride, as it is a gang mower, not a tractor.</li> </ul>	Motion to adopt the April 4 <sup>th</sup> minutes by Lavern Trimble, seconded by Harold Speers. Carried.	
<b>Business Arising from Minutes</b>	<ul style="list-style-type: none"> <li>None not already on the agenda</li> </ul>		
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>Following a complaint received by the township of Mono, additional accessible parking spaces have been added to meet the 6 space requirement for the 192 marked parking spaces. Additional parking spots in the temporary parking will be investigated.</li> <li>Response still pending regarding payment for DFA Bursary.</li> </ul>	Motion to purchase 15 signs with the OAS logo, as well as any other regulations as set out by 789-1 section 514 of the parking regulations with the Township of Mono by Gord Gallagher, seconded by Lavern Trimble. Carried.	
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>Grounds maintenance costs are high compared to budget due to the snow removal and ice treatment. The majority of the grounds maintenance occurs in the winter.</li> <li>Facility signage is already close to budget because many of the budgeted costs have already been paid.</li> <li>Correction of date on reports as circulated from 2015 to 2016.</li> <li>Negative fair percentages are due to unclaimed prize money</li> <li>Truck &amp; Tractor pull correction with regards to an expense/revenue item to be switched. Updated numbers: income- \$1200, expenses- \$1143.</li> </ul>	Motion to accept the Treasurer's Report by Gord Gallagher, seconded by Kenn Manzerolle. Carried.	
<b>Manager's Report</b>	<ul style="list-style-type: none"> <li>The grant from the County of Dufferin has been received.</li> <li>Response regarding summer student funding delayed due to extended deadline. Applications are closed for the summer student position.</li> <li>The current floor cleaning company will not be continuing. The equipment from this company has been offered to the OAS for purchase. Under advisement of the Board, the Office Manager will obtain quotes for full services, as well as services with equipment provided by the Orangeville Agricultural Society, and report back to the Board.</li> <li>Tottenham Equestrians will return in 2017.</li> <li>The Landpride and Joe/Dog 5<sup>th</sup> Wheel equipment will remain with the</li> </ul>	<p>Motion to keep the Joe Dog 5<sup>th</sup> Wheel by Harold Speers, seconded by Lavern Trimble. Carried.</p> <p>Motion to fix the barn door, if possible so that it is safe, including repair with an electric opener by Lucas Grit, Seconded by Gord Gallagher.</p>	

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	<p>OAS for another year.</p> <ul style="list-style-type: none"> <li>• Repair of the barn door was discussed, along with potential safety concerns.</li> <li>• Confirmation of coverage from insurance is pending regarding the water treatment system. The lighting timer may have also been damaged in the storm, and will be discussed with insurance by the Office Manager.</li> <li>• Volunteers are needed for the Knights of Valour event happening Friday May 6<sup>th</sup>.</li> <li>• The ATM contract is to be signed this week, and will not be bolted into the floor. They will require access to the building as required, and are responsible for the money.</li> <li>• The coverall will be tightened in June, Office Manager to advise Board of cost.</li> <li>• The Pallet Jack has gone missing following the Home Show, a new one is needed with a capacity for 5000lbs+.</li> <li>• List of volunteers required provided in newsletter.</li> <li>• Pit work to be ideally scheduled for last week in June.</li> </ul>	<p>Carried.</p> <p>Motion that if insurance is covering full replacement cost for the water treatment system, that the OAS will get a new one, following 3 quotes, and if not covering full replacement, will move forward with repairs by Gord Gallagher, seconded by Kenn Manzerolle. Carried</p>	
<b>Secretary/Fair Coordinator's Report</b>	<ul style="list-style-type: none"> <li>• The District #5 Meeting on April 30, 2016 discussed the downsizing of the OAAS Provincial Directors again, the possibility of a District #5 Ambassador Competition, and the Homecraft judging school to take place June 4, hosted by Brampton.</li> <li>• The Prize book has been submitted and the office is awaiting a draft.</li> <li>• The website is up-to-date</li> <li>• Vendor contracts are up-to-date and on the website</li> </ul>		
<b>Committee Reports</b>	<ul style="list-style-type: none"> <li>• <b>Ag Ed.</b> was successful</li> <li>• <b>Fair</b> is coming together. More golf carts are required. Next meeting May 9, 2016.</li> </ul>		
<b>Business</b>	<ul style="list-style-type: none"> <li>• Parking lot extension discussed, and to be investigated to go on Strategic plan for the facility, but will not be done this year.</li> <li>• Arbour Day is June 4<sup>th</sup>, and as mentioned in the newsletter there will be planting and clean-up taking place at the fairgrounds.</li> <li>• Potential candidates for the Health and Safety committee, to set policies, discussed, and will be approached.</li> <li>• Employee contracts are being negotiated and signed.</li> <li>• HR position is open, and preferred not to be a member of the Board. Potential candidates discussed, and will be approached.</li> </ul>		
<b>Adjournment</b>	<b>Meeting adjourned @ 8:35pm.</b>		
<b>Next Meeting</b>	<b>Monday June 6<sup>th</sup> @ 7:00pm</b>		

President: *Donna Henderson June 6, 2016*

Secretary: *Jo Trimble May 2, 2016*