

Orangeville Agricultural Society-Board of Directors Meeting-Monday June 1st 2015

Location: Birch Room of the Orangeville Agricultural Society

In Attendance: Executive: Donna Henderson-President, John Rayburn-Past President, Gord Gallagher-Vice President

Directors: Lavern Trimble, Linda Reed, Allan Hill, Lucas Grit, Gord Archer

Secretary: Krystal Martin

Manager/Treasurer: Kate Laing

Regrets: Kenn Manzerolle

Absent:

Members: Harold Speers

Guests: Shane Lefebvre

		MOTIONS	FOLLOW-UP
Call to order	Meeting called to order at 7:00pm by President Donna Henderson.		
Additions to the Agenda		Motion to accept the agenda by Lavern Trimble, seconded by John Rayburn. Carried.	
Presentation	Shane Lefebvre presented a request to change the surface of the truck & tractor pull track as well as remove part of the berm on the east side of the pit and temporarily remove a section of fencing. He also requested changing the entry point for pullers into the pit to the west side using snow fence to block off from pedestrians. There was discussion on how to change the track surface as well as costs. There was discussion on partnership funds coming in to help offset some of the costs. It asked where funds raised over the budgeted amount would go and if they would go against next year to add more classes. There was additional discussion on the lawn tractor races. Lucas Grit to work with Gord Gallagher regarding Round Up for the track area for the lawn tractor races.	Motion by Gord Gallagher to make recommended changes to the track by adding up to 80 tonnes of limestone if necessary. Seconded by Lucas Grit. Carried. Motion by Gord Archer to change the berm and fence to accommodate the truck & tractor pull. Seconded by Gord Gallagher. Carried.	
Adoption of the Minutes	President Donna Henderson recapped the previous minutes.	Motion to adopt the May 4 minutes by Gord Gallagher, seconded by Gord Archer. Carried.	
Business Arising from Minutes	None		
Correspondence	<ul style="list-style-type: none"> • A thank you note was received from the Junior Farmer's for assistance through their changes. • Communication from David Tilson's office as well as the Canada 150 Fund was received encouraging utilizing the Canada 150 Fund to bring forward Community Driven Activity. • A congratulatory letter for receiving funding for the Canada Summer Jobs initiative from David Tilson's office was received. • The Ministry of Citizenship, Immigration and International Trade is calling for nominations for the Ontario Medal for Good Citizenship. Submissions are due before July 17, 2015. 		

	<ul style="list-style-type: none"> • Student's from Island Lake Public School sent thank you letters for Ag Education. • The Holmes Family sent a card thanking the OAS for the donation and recognition in the passing of Ruth Halbert. 		
Treasurer's Report	<ul style="list-style-type: none"> • The Treasurer's Report was presented. The Total Revenue versus Total Expense graph was discussed. A list of payables and a year over year comparison were also provided. • It was noted that there was a negative value on line E67 which is to account for in kind payment of services. • It was noted that we are where we should be at this time of year. We are getting into the busy half of the fiscal which typically has income of 75% of the total fiscal. • The Equine Canada event this July is expected to increase staffing costs. • Monthly expenses versus monthly income was discussed for April. It was noted that the net income was \$185. • There was discussion on payroll and where to find the details. The summer student grant was not budgeted specifically but was based on last year's numbers. • The cheques for the remaining overdue payables are awaiting double signatures in the office. • We don't have a complete month on the books to fully discuss the full time kitchen rental costs. 	Motion by John Rayburn to accept the Treasurer's Report, seconded by Lavern Trimble. Carried.	
Secretary/Fair Co-ordinator's Report	<ul style="list-style-type: none"> • New name badges are required but the cost has risen to \$20/badge as well as we need to commit to 25 in order to have the art work completed. 		Lavern Trimble to follow up with his contact for a quote.
Manager's Report	<ul style="list-style-type: none"> • The \$500 donation and terms of use for the bleachers from last year is the same again for this year. One client believed that it was a one time payment last year. All clients have the same terms of use. • The Facility Manager will be on vacation July 18-26. Wes and Nelson will work together for their vacation so they are not off at the same time. • The Area 3 horse show will be complete by Canada Day this year. Staffing requirements on Canada Day are not known yet. • Volunteers are required to water and harrow the ring for June 13 and 14. Volunteers are also required June 25-30 for another horse show. • The details for the Equine Canada event are not 		

	<p>finalized yet and we do not have an idea of how much staffing will be required.</p> <ul style="list-style-type: none"> • We have received 2 new lawnmowers and 1 RTV. The signage is scheduled to be installed in the next 2 weeks. • Caledon Fair will be borrowing the horse pull equipment for their Fair. There was discussion on items that were broken. This year an inventory will be done before the equipment leaves the property and when it comes back on site. Five more weights are being made to replace the broken ones. • There was discussion on the cardboard area outside the kitchen needing to be moved as well as the request that the dumpster door remain closed. • The new lunchroom is working out ok. • The Manager expressed concern about the relocating of client property to another area of the facility. The Manager caught someone in the act of stealing the property not long after it was moved from its' secure location. • There is the opportunity to obtain new footing for the cost of transportation from Toronto. The thought is to build a new ring because ring 4 is not suitable. Two clients have requested a new ring. There was discussion on the cost to install landscape fabric underneath the footing at a cost of \$58,000. This figure is not within financial scope for the OAS. There was discussion on refurbishing ring 4 or where to put an additional ring. The suggested location was not feasible. The Facility Manager requested authority to proceed with exploring the addition of a new ring if there is no cost associated. 		
<p>Committee Reports</p>	<p>Partnership-The cutoff for partnerships needs to be extended to the end of July. The end of June is too restrictive. To date we have received almost \$10,000 in financial support and almost \$3000 in in kind support.</p> <p>Facility-A meeting needs to be booked.</p> <p>Fair-Security and gates still need to be decided. Karen McClellan along with a team will work on the Ambassador program. An Entertainment chair is still required. Advance tickets will be available online via Ticketbreak.</p> <p>Community Relations-MyFM will be doing a live remote here on the Friday of the Fair. Several people will be involved in the taping of a Rogers TV segment of Up &</p>		

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	Coming on June 10. The episode will air at the end of July through August.		
Business	<ul style="list-style-type: none"> • New members are required. In order to receive the grant from OMAFRA we are required to have 80 members and currently we only have 78. • Arbour Day is set for June 6 at 9am. Bring tools and any extra flowers you have. • The accountant selection committee met with two accounting firms. It was noted that if income reaches \$500,000, then an audit is required. If an audit is required than the budget line will increase. Linda Reed asked if the accountant selected would be willing to meet the board and/or present at the AGM. • Harold Speers requested a log book for the new equipment so we could track 	<p>Motion by Lavern Trimble to contact Gerry Bowler to hire him for the annual financial review and audit if required. Seconded by John Rayburn. Carried.</p>	
Adjournment	Meeting adjourned @8:50pm.		
In Camera			
Next Meeting	Monday June 6th @7:00pm		

President: _____

Secretary: *Krystal Martin June 3, 2015.*

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